

EXPRESSION OF INTEREST

Job: Traffic, Surface Distress and Road Roughness Survey on SRN

Consulting Firm/Joint Venture

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Lead Consultant (in case of JV)

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Employer:

Government of Nepal
Ministry of Physical Planning and Works
Department of Roads
Asset Management, Contract Management & Quality Control Project
HMIS Unit
Babarmahal, Kathmandu.

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**Expression of Interest for Consulting Services
For
Traffic, Surface Distress and Road Roughness Survey on SRN**

1. Introduction

Department of Roads (DOR) invites Expression of Interest (EOI) from experienced and capable Consulting Firms for short listing to carry out Traffic, Surface Distress and Road Roughness Survey on Strategic Road Network (SRN) of Nepal. The work is expected to start at March 2010. The survey work consists of Classified Traffic count survey at around 150 stations on SRN and Surface Distress and Road Roughness Survey of approximately 4500 Km SRN.

2. Criteria for Short Listing

The eligibility and qualifying criteria for the selection are provided in Appendix 1. The Request for Proposal (RFP) shall be provided only to the short listed consulting Firms.

3. Joint Venture

Consulting Firms can form a Joint Venture (JV), but a firm will not be eligible to submit more than one EOI either as single firm or as a member of JV. Upon failing this, the EOI of such firm(s) shall be rejected. The EOI must clearly mention the name of the leading firm.

4. Detail information about Consulting Firms

The Consulting Firm(s) are required to submit the details about their firms in the formats as shown below. In case of a JV, these details are to be provided separately for each partner in a sequential manner.

4.1 Financial Capacity

4.1.1 Annual turnover of last **five** years:

Fiscal Year	Turnover (NRs)

4.1.2 Single consulting contract completed or with more than 70% completion

S.No.	Project Name/ Client/ Funding agency	Location	Job Details	Value of Contract	Start Date	Complete Date	Involvement (Single/JV)
1							
2							
3							
4							

Note: the above information should be supported by the auditor's reports and other supporting documents.

4.2 Experience of the firm during last **three** years

4.2.1. General experience of the firm in civil engineering projects

S.No.	Project Name/ Client/ Funding agency	Location	Job Details	Approximate value of Contract	Start Date	Complete Date	Involvement (Single/JV)
1							
2							
3							
4							

4.2.2 Experience of the firm in similar projects:

S.No.	Project Name/ Client/ Funding agency	Location	Job Details	Approximate value of Contract	Start Date	Complete Date	Involvement (Single/JV)
1							
2							
3							
4							

Experience in similar projects means: (a)Traffic, SDI & IRI Survey, (b) Construction Supervision of improvement, rehabilitation and periodic maintenance of road projects of black top standard (SRN only).

4.2.3 Experience in similar geographic area

S.No.	Project Name/ Client/ Funding agency	Location	Job Details	Approximate value of Contract	Start Date	Complete Date	Involvement (Single/JV)
1							
2							
3							
4							

Note: The firm(s) shall produce certified evidences of completion of the jobs either as corporate entity individually or as one of the major companies with legal association. Sublet works or assignment as a sub consultant shall not be considered for evaluation.

4.4 Equipment and facilities:

i)Computer

S. No.	Description / Type	Quantity	Working condition	Ownership (own/hire)

ii)Photocopier

S.No.	Description / Type	Quantity	Working condition	Ownership (own/hire)

iii)Printer

S.No.	Description / Type	Quantity	Working condition	Ownership (own/hire)

iv)Vehicle

S.No.	Description /Type	Quantity	Working condition	Ownership (own/hire)

The firm(s) shall attach documents to support the ownership/possession of these equipments.

4.5 Availability of staffs with suitable Qualifications

S.No.	Designation	Name	Qualification	Experience(Years)	Employment Status (Fulltime/Part time)
1	Senior Highway Engineer				
2					
3	Highway Engineer				
4					
5	Civil Engineer				

4.5 List of permanent technical staff

S. No.	Designation	Name	Qualification	Experience(Years)	Employment Status (Fulltime/Part time)

4.6 Other Information:

Location, office space, organization chart, total technical staffs and other supporting staffs and other matters related to the job shall be provided in EOI.

4.7 Adherence to code of Ethics and Anti Corruption Policy

It is mandatory to provide the firms' commitment on Codes of Ethics and Anti Corruption Policy. Upon failing to do so, the firm will be disqualified for the evaluation. Mechanism to monitor the adherence to these policies also should be stated.

ELIGIBILITY AND QUALIFYING CRITERIA

Job: Traffic, Surface Distress, Road Roughness Survey on SRN

1. Eligibility Criteria:

S.N.	Eligibility Criteria	Compliance	Status
1	Corporate Registration	Yes/No	Pass/Fail
2	Registration with professional Societies	Yes/No	Pass/Fail
3	Tax Clearance / Renewal of Tax / PAN certificate	Yes/No	Pass/Fail
4	VAT/PAN Registration	Yes/No	Pass/Fail
5	Minimum Five Years of Standing (At least one of JV Partners)	Yes/No	Pass/Fail
6	Adherence to code of Ethics and Anti Corruption Policy	Yes/No	Pass/Fail

2. Details of Criteria

2.1	Financial Capacity <i>(It includes Annual turnover during last 5 yrs and Single consulting contracts completed or contracts with completion more than 70%</i> (Minimum marks required- 5 marks)	10 marks
2.2	Experience of the firm General Experience in civil engineering works (Minimum marks required- 10 marks)	20 marks
	Experience in similar project <i>a. Traffic, SDI, IRI Survey</i> <i>b. Construction Supervision of road projects with improvement or rehabilitation or periodic maintenance of black top standard (SRN only)</i> (Minimum marks required- 20 marks)	45 marks
2.3	Experience in similar geographic area (Minimum marks required- 5 marks)	10 marks
2.4	Logistics and office facilities (Minimum marks required- 2.5 marks)	5 marks
2.5	Availability of staffs with suitable qualification (Minimum marks required- 5 marks)	10 marks

The consultant need to secure minimum 50 % marks in the total and minimum marks as indicated above in each category of evaluation criteria in order to be qualified for the mentioned job.