

Government of Nepal
Ministry Of Physical Planning and Works
Department of Roads
Bridge Project

Expression of Interest for Consulting Services

For

Bridge Maintenance Design and Supervision

I Introduction

The Department of Roads (DOR) invites Expression of Interest (EOI) from domestic capable Individual Consultants & Consulting Firm(s) for short listing to carry out Bridge Maintenance Design and Supervision.

II Criteria for Short listing

The eligibility and qualifying criteria are provided in Appendix I. The Request for Proposal (RFP) shall be provided only to the short listed Consultants or Consulting Firms as and when required.

III Joint Venture

Consulting Firms can form a Joint Venture (JV), but a firm is not eligible to submit more than one EOI either as a single firm or as a member of a JV. Failing this the EOI of such firm(s) shall be rejected. The EOI must clearly mention the name of the leading firm.

IV Information about the Consulting Firms

The Consulting Firm(s) are required to complete the forms prescribed below. In case of a JV these forms are to be completed individually for each partner, in a sequential manner.

1) Financial Capacity

Annual turnover of the last three years

Fiscal year	Turnover (NRs)

Note: the above information should be supported by the auditor's reports or other the Tax clearance certificates.



2) General Experience of the Firm in civil engineering works during the last 5 years

S. No	Name of the Project (Consulting services)	Name of the client	Contract Amount of Consulting Services	Year of Completion
1				
2				
3				
4				
...				
...				
...				

3) Work Experience in Detailed Engineering Survey and Design of Motorable Bridges or Design of Maintenance of Motorable Bridges during the last 5 years

S. No	Name of the Project (Consulting services)	Name of the client	Contract Amount of Consulting Services	Year of Completion
1				
2				
3				
4				
...				
...				
...				

4) Office Equipment and Facilities

List office space, Drilling equipment, Lab facilities, Survey equipment, Vehicles and other Office equipment available with and owned by the firm(s)

S. No	Equipment/Facility	Quantities	Specifications
1			
2			
3			
...			
...			
...			



5) Manpower Resources

- a) Provide Office Organization chart of the firm and list of current employee with the following information: Name, Qualification, Years of experience.
- b) Provide CV (Bio-data) of the following resource personnel with their present employment status (in-house staff of the firm or external resource person)
 - Team Leader / Bridge Engineer (minimum experience 10 years)
 - Geotechnical Engineer (minimum experience 7 years)
 - Hydrologist (minimum experience 5 years)

Note: The resource personnel shall sign the bio-data in blue indelible ink, declaring the correctness of the information and their availability to the respective consulting firm for the proposed position.

6) Adherence to Code of Ethics and Anti Corruption Policy

Provide the firms' commitment on Code of Ethics and Anti Corruption and their mechanism to monitor the adherence to these policies.

V Information about the individual Consultant

The individual Consultant shall submit his/her bio-data necessarily including the following information and documents

1. Academic Qualification(s) with name(s) of the institution and year of completion
2. Relevant Trainings
3. Work experience in general
4. Work experience in the field of bridge engineering, clearly stating the name of the project, name of the employer, designation in the project, date and duration of involvement and particular tasks performed
5. Membership No. of Nepal Engineering Council and the copy of registration certificate.

The bio-data and documents should be submitted with a covering letter addressed to the Project Chief, Bridge Project, Babar Mahal, quoting the notice title and notice number.



ELIGIBILITY AND QUALIFYING CRITERIA

A. For Consulting Firm(s):

For Bridge Maintenance Design and Supervision

Eligibility Criteria:

- a. The firm must be registered in appropriate government office
- b. The firm must be registered in Value Added Tax (VAT) office
- c. Must submit evidence of Tax clearance for up to the last fiscal year

Qualifying Criteria:

- a. **Capacity - 50 Points**
 - Resource personnel - 35 points (Minimum qualifying points = 14)
 - Financial Capacity – 5 points
 - Logistics & Office Facilities – 10 points
- b. **Experience in Design works - 50 Points**
 - General Experience of the Firm in Civil Engineering - 15 Points
 - Detailed Engineering Survey & Design of motorable bridges - 35 Points (Minimum qualifying points = 20)

A successful firm or JV shall secure minimum 70% of the total points and the Minimum qualifying points for other segments as indicated above.

