

Government of Nepal  
Ministry of Physical Planning & Works  
Department of Roads  
**Bridge Project**  
Babarmahal, Kathmandu

Notice No: BP-2/066/67  
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**EXPRESSION OF INTEREST FOR STANDING LIST**

The Government of Nepal, Department of Roads [DOR] invites Expression of Interest [EOI] for the preparation of Standing List of the eligible, qualified and experienced domestic Consulting Firm[s] for Feasibility Study; Detailed Engineering Survey; Soil Investigation and Detailed Design spread over all five Development Regions of the country. It is expected that there will be approximately 50 bridges altogether which will be grouped into different packages consisting approximately of 1 or 2 bridges in each, considering the similar geographical locations as far as possible. The Standing List can also be used by other entities of the Department of Roads for similar kind of jobs. The budget to this purpose has been allocated by the Government of Nepal for the fiscal year 2066-67.

Consulting Firm[s], willing to provide the services are hereby invited to submit their "**Expression of interest**"(EOI). The Standard EOI forms will be available in the Bridge Project, Department of Roads, Babar Mahal, Kathmandu. It can also be downloaded from the website: [www.dor.gov.np](http://www.dor.gov.np). The EOI shall be submitted in the sealed envelop and must reach the same address no later than the working hours on 15<sup>th</sup> day of first publication of this notice. Only those Consulting firms(s) which are enlisted in the Standing List shall be invited to submit the "Request for Proposal (RFP) for the mentioned job at a later stage.

In case the last day of submission of EOI falls on a public holiday, it shall be submitted on the following working day.

One firm is permitted to submit only one EOI either single or in a joint venture, failing which such firm(s) shall not be listed. The department reserves the right to include or not to include any or all of the firms in the Standing List without assigning any reasons whatsoever. Further information or clarification can be obtained from the Department of Roads, Bridge Project, Babar Mahal, Kathmandu during office hours.

# EXPRESSION OF INTEREST FOR STANDING LIST

**Design Review / Feasibility Study, Detailed Engineering Survey, Soil Investigation and Detailed Design of Bridges:**

**Consulting Firm/Joint Venture:**

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**Prime Consultant (in case of a JV):**

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**Employer:**

Government of Nepal  
Ministry of Physical Planning and Works  
Department of Roads

**Bridge Project**

Babar Mahal, Kathmandu

**Expression of Interest for Consulting Services**

For

**Feasibility Study, Detailed Engineering Survey, Soil Investigation and Detailed Design of Bridges**

**I Introduction**

The Department of Roads (DOR) invites Expression of Interest (EOI) from domestic capable Consulting Firm(s) for inclusion in the Standing List to carry out Design Review / Feasibility Study, Detailed Engineering Survey, Soil Investigation and Detailed Design of Bridges.

**II Criteria for Inclusion in Standing List**

The eligibility and qualifying criteria are provided in Appendix I. The Request for Proposal (RFP) shall be provided only to the qualified Consulting Firm(s) as and when required.

**III Joint Venture**

Consulting Firms can form a Joint Venture (JV), but a firm is not eligible to submit more than one EOI either as a single firm or as a member of a JV. Failing this the EOI of such firm(s) shall be rejected. The EOI must clearly mention the name of the leading firm.

**IV Information about the Consulting Firms**

The Consulting Firm(s) are required to complete the forms prescribed below. In case of a JV these forms are to be completed individually for each partner, in a sequential manner.

**1) Financial Capacity**

Annual turnover of the last three years

Fiscal year	Turnover (NRs)
2065/66	
2064/65	
2063/64	

Note: the above information should be supported by the auditor's reports

**2) General Experience of the Firm in civil engineering works during the last 5 years**

S. No	Name of the Project (Consulting services)	Name of the client	Contract Amount of Consulting Services	Year of Completion
1				
2				
3				
4				
...				
...				
...				

**3) Work Experience in Detailed Engineering Survey and Design of Motorable Bridges during the last 5 years**

S. No	Name of the Project (Consulting services)	Name of the client	Contract Amount of Consulting Services	Year of Completion
1				
2				
3				
4				
...				
...				
...				

**Note:** *The firm/s shall produce certified evidences of completion of the job either as a corporate entity individually or as one of the major companies with legal association. Sublet works or assignment as a sub consultant shall not be considered for evaluation.*

**4) Office Equipment and Facilities**

List Survey equipments, computers and other logistics available with and owned by the firm(s)

S. No	Equipment/Facility	Quantities	Specifications
1			
2			
3			
...			
...			
...			

**5) Manpower Resources**

- a) Provide Office Organization chart of the firm and list of current employee with the following information: Name, Qualification, Years of experience.
  
- b) Provide CV (Bio-data) of the following resource personnel with their present employment status (in-house staff of the firm or external resource person)
  - Bridge Engineer (minimum experience 5 years)
  - Geotechnical Engineer (minimum experience 5 years)
  - Hydrologist (minimum experience 5 years)
  - Senior Surveyor / Geodetic Engineer (minimum experience 5 years)
  - Highway Engineer (minimum experience 3 years)
  - Civil Engineer / Quantity Surveyor (minimum experience 3 years)
  - AutoCAD engineer / Civil engineer with AutoCAD training (minimum experience 2 years)

**Note: The resource personnel shall sign the bio-data in blue indelible ink, declaring the correctness of the information and their availability to the respective consulting firm for the proposed position.**

**6) Adherence to Code of Ethics and Anti Corruption Policy**

Provide the firms' commitment on Code of Ethics and Anti Corruption and their mechanism to monitor the adherence to these policies.

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**ELIGIBILITY AND QUALIFYING CRITERIA**

For Feasibility Study. Detailed Engineering Survey, Soil Investigation and Detailed Design or design review of Motorable Bridges

**Eligibility Criteria:**

Requires to provide following information and documents:

- a. The firm must be registered in appropriate government office
- b. The firm must be registered in Value Added Tax (VAT) office
- c. Must submit evidence of Tax Clearance or Tax return submission receipt up to last Fiscal Year.

**Qualifying Criteria:**

- a. **Capacity - 50 Points**
  - Resource personnel - 40 points (Minimum qualifying points = 15)
  - Logistics & Office Facilities – 10 points
- b. **Experience in Design works - 40 Points**
  - General Experience of the Firm in Civil Engineering - 10 Points
  - Detailed Engineering Survey & Design of motorable bridges - 30 Points (Minimum qualifying points = 15)
- c. **Other Qualification - 10 Points**
  - Adherence to Code of Ethics - 5 points
  - Adherence to Anti Corruption Policy – 5 points

A successful firm or JV shall secure minimum 50% of the total points and the Minimum qualifying points for other segments as indicated above.

## Evaluation Criteria

Parameters	Allocated marks	
1. Eligibility Criteria	1. Corporate registration in appropriate government office 2. Registration in Value Added Tax (VAT) and PAN 3. Tax clearance for up to the last fiscal year The above information must be supported with copies of respective certificates	
2. General Experience of the firm(s) in civil engineering works during the last 5 years <u>Maximum allocated mark = 10</u>	<b>Experience in Civil Engineering Works</b> <b>5.0</b> points per completed project not exceeding 10.0	
3. Experience in Similar jobs during last 5 years <u>Maximum allocated mark = 30</u>	<b>Experience in Detailed Engineering Survey and Design of Motorable bridges</b> <b>15.0</b> points per completed project not exceeding <b>30.0</b> (Each job in a package shall be considered as separate job)	
4. Office equipment and facilities  <u>Maximum allocated mark = 10</u>	<b>Computer facilities:</b> Less than 1 nos. = 0 1 nos. = 1      2 nos. = 2.0 <b>Theodolites/EDM/Total Station:</b> Less than 1 set = 0;    1 set = 4;    2 set = 8.	
5. Key Resource Personnel  <u>Maximum allocated mark = 40</u>	Personal	Score
	Bridge/Structural Engineer minimum experience 5 yrs. (1 no.)	10.0
	Geotechnical Engineer / Engineer Geologist / Geologist with MSc or equivalent degree, minimum experience 5 yrs. (1 no.)	5.0
	Hydrologist, minimum experience 5 yrs. (1 no.)	5.0
	Senior surveyor / Geodetic engineer, minimum exp. 5 yrs.	5.0
	Highway engineer, minimum experience 3 yrs. (1 no.)	5.0
	Civil engineer / Quantity surveyor, minimum experience 3 yrs. (1 no.)	5.0
	AutoCAD engineer / Civil engineer / Architect (having Bachelor's degree in Architect) with AutoCAD training with minimum experience 2 yrs.	5.0
6. Code of Ethics and Anti Corruption Policy	Maximum score for Code of Ethics = 5.0 Maximum score for Anti Corruption Policy = 5.0	